



Credit Application Form

Please fill out and FAX back to: 905-669-9675 or EMAIL to: info@betterlabour.com

Company/Client Profile

Company/Client Legal Name: _____

Full Mailing Address: _____

Telephone: () _____ Fax: _____

Website: _____ Email: _____

Type of Business: _____

Accounts Payable contact: _____ Phone/extension: _____

Controller Contact: _____ Phone/extension: _____

Accounts Payable Address (if different): _____

Corporate Statistics

Union Member: Yes No In Operation since: _____

Banking Information

Bank Name: _____

Address: _____ Account: _____

Our Terms and Policies

- Invoice payment must be paid in **Net 7 days** (unless otherwise pre-arranged with Better Labour Inc.). A 2.5% interest charge will be applied to all overdue accounts not paid within our agreed payment terms.
- No worker(s) will be sent out until the CREDIT APPLICATION and the JOB DESCRIPTION FORMS are completed and signed by the client or authorized company representative.
- If you require credit more than 7 days we will do so at a fee of 2.5% a month. We will do a credit check though Equifax on your company and periodically when labour is supplied.
- Workers can be hired without fee after he/she has worked consecutively for more then 3 months/480 hours at your company through us.
- Invoicing: Our Minimum Billing Hours are 5 hours per worker per shift. Overtime is invoiced at time and a half for any worker working over 44 hours in a work week; Statutory Holidays are invoiced at time and a half for any workers working on Government approved Statutory Holidays; Mandatory Holiday Pay will be invoiced at the worker's pay-rate plus vacation pay.
- For all clients a Valid Credit Card must be on our file. (Unless otherwise pre-arranged with Better Labour Inc.) A deposit of the first 2 day totals will be put on the Credit Card for all new companies using our services.

Authorized Signature: _____

Date: _____

I, hereby, agree to the Terms and Policies set forth and will be bound by them. All the information provided is true to my knowledge.

Visa MasterCard

Credit Card #: _____ Expiry Date _____

Name on Credit Card: _____



Job Description Form

Please fill out and FAX back to: 905-669-9675 or EMAIL to: info@betterlabour.com

Company/Client Legal Name: _____

Worker Reports To: _____ Telephone: () _____

Fax: () _____ Email: _____ Quoted Hourly Rate: _____

Date Workers Required: _____ (Quantity #) _____

Min. 5 hrs per shift per worker: _____ Workweek (Mon-Sun) Shift: _____

Hours Approved by whom: _____ Punch Clock or Manual: _____

Describe Job & Skill Level Required: _____

Lbs to Lift: _____ Will be Trained on Job: Yes No Experienced: Yes No

Tools & Work Wear Required: _____

Who will provide tools and work wear? _____

Worksite Location:(include main intersection) _____

Location Accessible (please circle): Bus, Car, Shuttle Service (\$50)

Require on-site supervisor to monitor workers or just for check-in/out: Yes No

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- No worker(s) will be sent out until the CREDIT APPLICATION and the JOB DESCRIPTION FORMS are completed, signed and faxed back to our office by the client / authorized company representative.
- Workers can be hired without fee after he/she has worked consecutively for more then 3 months/480 hours at your company through us.
- We do not condone switching or the hiring of our workers without Better Labour Inc. approval. \$1,000.00 fee will be applied per worker, for non-compliance.
- Invoicing: Our Minimum Billing Hours are 5 hours per worker per shift; Overtime is invoiced at time and a half for any worker working over 44 hours in a work week; Statutory Holidays are invoiced at time and a half for any workers working on Government approved Statutory Holidays; Mandatory Holiday Pay will be invoiced at worker's pay-rate plus vacation pay.
- Our Invoice Rates cover WSIB, CPP and EI

Authorized Signature:

Date:

I, hereby, agree to the Terms and Policies set forth and will be bound by them. All the information provided is true to my knowledge.